



VACANCY

REFERENCE NR	:	HOD_SSM 04 /2020
JOB TITLE	:	Head of Department: Strategic Stakeholder Management
JOB LEVEL	:	E2
SALARY	:	Negotiable
REPORT TO	:	Executive: National Consulting
DIVISION	:	National Consulting
DEPT	:	Strategic Stakeholder Management
LOCATION	:	Erasmuskloof, Pretoria
POSITION STATUS	:	5 year Fixed term contract

Purpose of the job

To establish and manage SITA's external strategic relationships with the industry and all relevant stakeholders to ensure that their expectations are appropriately managed.

Key Responsibility Areas

- To develop and implement an integrated stakeholder relationship management strategy that is aligned to the overall SITA strategy;
- Build and maintain strategic relationships;
- Establish stakeholder relations forums;
- Develop an integrated stakeholder management strategy in order to ensure compliance with the SITA Act;
- Monitor and analyse debates on policy and legislative processes that have an impact on the organization and advise accordingly in order to ensure compliance with the policies and legislation;
- Financial and business management; and
- Human Capital Management.

Qualifications and Experience

Minimum: A Degree in Public Administration or Business Management / Computer Science/Information Technology/ Commerce or equivalent (NQF Level 8) qualification

Preferred Qualification: A postgraduate Degree in Public Administration or Business Management / Computer Science/Information Technology/ Commerce or equivalent (NQF Level 8) qualification

Experience: 8+ years' experience in stakeholder management, public relations/public affairs experience in a government or corporate environment with 5 years' experience at a senior management level in a Corporate/Public Sector Environment.

Technical Competencies Description

Knowledge of: Stakeholder Management, Relationship Management, Political acumen, Policy analysis, Stakeholder Relations; Government policies and priorities, Diplomatic Relations and Protocol, Governance and Risk Management, Communication and influence; ICT Environment and legislation. International relations (e.g. trade missions) ICT Industry and Shareholder Interface Cabinet and Parliament, Board, Public Sector including forums

Skills: Ability to define and implement strategic direction, produce accurate financial reports, use discretion when dealing with sensitive issues, Excels in strategic planning and problem-solving skills; Ability to articulate the features and merits of cloud computing to diverse audiences; Ability to translate complex technical concepts effectively to help customers understand their technological needs., Ability to build consensus, build followership with business line owners, Ability to develop effective partnerships with senior management and peer organizations, Ability to drive change set priorities, drive performance, and execute plans on schedule within a defined multifaceted structure., Ability to appropriately exert influence to drive priorities and achieve results., Ability to define plans and execute roadmaps., Ability to manage across functional teams, influence others to accomplish set goals, and organize resources, Ability to develop partnership-oriented relationships with business executives and functional.

Other Special Requirements

Business Development DNA and commercial minded, Strong sense of need for achievement of goals and success hard working; Customer-focused and committed to the delivery of excellent customer service, Collaborative Team player, Communicative, Solution oriented, Efficient and highly organised, Entrepreneurial and business acumen, Persuasiveness Interpersonal skills, Act with Integrity; Proactive, Decisive, Able to work unsupervised and under extreme pressure, Assertive, Innovative &Willingness to learn

How to apply

Kindly forward your CV to: Tshidi.recruitment@sita.co.za stating the position applying for and the relevant reference number

Closing Date: 23 April 2020

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful;
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for;
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA);
- Only candidates who meet the requirements should apply;
- SITA reserves a right not to make an appointment;
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant`s documents (Qualifications), and reference checking;
- Correspondence will be entered to with shortlisted candidates only; and
- CV`s from Recruitment Agencies will not be considered.